Reports User Group (RUG)
Action Items as of September 20, 2010

Issue #	Project #/ Scheduled Pay Period	Subject	NFC Responsible Org(s)	Agency POC	Meeting Date	Date/Current Status
3		Agency requests for Reports training to include ALL applications/systems, e.g., CULPRPT, RC, RFQS, Payroll/Personnel output (but not include FOCUS which is a separate training event altogether).	Tiffany Ward/ CMB	All Agencies	3/11/10	**9/23/10: Closed.** Training will include all requested applications/systems. **9/20/10:** The September class was canceled. New class scheduled for the week of October 25, 2010. Manual completed. **8/19/10:** First class is scheduled for the week of September 13, 2010. A CAPPS notice regarding this new class and the class schedule has been posted to the NFC Home Page. **7/1/10:** Manual completed. We are in the process of scheduling the first training class.
17		Agency-Action Item NFC requested that the Customers submit their top priorities for system/application enhancements to the RUG Mailbox by March 26, 2010.	RUG	All Agencies	3/11/10	**9/23/10: Closed.** Top priorities will be reviewed during RUG meeting. **9/20/10:** Final list is completed. Rug chairperson, Jo Ann Landry, will contact the customer co-chairs to review. **8/19/10:** RUG Facilitators have reviewed the list and will provide the final prioritized list soon. **7/14/10:** Members are to provide prioritized listing by July 29th. **7/1/10:** Jo Ann Landry will provide the Customer Co-Chairs with the top priorities to prioritize and categorize.
20		The Charter for the User Group has been provided to all members.		All Agencies	3/11/10	**8/19/10:** NFC is reviewing the Charter. **7/14/10:** NFC is in the process of reviewing the Charter. **5/07/10:** Draft Charter has been updated with member comments.
21		Current Earnings Limitation Report descriptions are not clear.	Tiffany Ward/ CMB Kathy Long/ SRB	All Agencies	3/11/10	**8/19/10: Closed.** Moved to project spreadsheet. Project **00576**. **7/16/10:** Sent follow-up for project number.